

Valley Community Services
Therapeutic Activation Program for Seniors (TAPS)
Temporary Program Assistant Coordinator
Approximately 16-32 hours per week
Proposed start date:
May 13 2019

PROGRAM DESCRIPTION:

To provide activity programs to enhance social, intellectual, physical, emotional and recreational opportunities for seniors

To partner with TAPS Coordinator to provide recreational and social programming and associated administrative tasks.

To cook twice a week for groups of 20 to 40 seniors.

To assist Better at Home clients on the shopping program.

To conduct geriatric activity assessments

Coordinate group activities

Transport clients to and from activities when required

Supervise and schedule activity aides and volunteers

QUALIFICATIONS:

- Post Secondary Education in a related field such as Therapeutic Recreation, Human Service diploma and two years related experience.
- Experience in a supervisory capacity
- Experience working with Dementia an asset
- Ability to work independently and part of a team
- Ability to set priorities and provide calm direction in crisis situations
- Must possess excellent communication and note taking skills

REQUIREMENTS:

- Valid, unrestricted, class 4 BC Driver's license
- Food Safe Course
- Valid CPR certificate
- Valid First Aid certificate
- Current Criminal Record Check

For further information phone Bridget Currie 250-428-5585

Resumes, references and cover letter must be received by: May 1st 2019

We thank all applicants for their interest, however, only those selected for an interview will be contacted.

Bridget Currie
TAPS Coordinator
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BC. V0B1G0